

PSYCHOLOGISTS IN HOSPITALS AND HEALTH CARE CENTRES

SECTION OF THE CPA

CANADIAN
PSYCHOLOGICAL
ASSOCIATION



SOCIÉTÉ
CANADIENNE
DE PSYCHOLOGIE

PSYCHOLOGUES EN MILIEUX HOSPITALIERS ET EN CENTRES DE SANTÉ

SECTION DE LA SCP

Canadian Psychological Association

Section on Psychologists in Hospital and Health Centres (PHHC) MINUTES

EXECUTIVE COMMITTEE MEETING

April 6, 2021

Present: Stephanie Greenham, Vincent Santiago, Cheryl Nekolaichuk, Sandra Clark, Simone Kortstee, Amanda Pontefract(recorder)

1. Approval of Minutes from February 23, 2021 (All)
2. Approval/ Additions to Agenda (All)
3. Chair's Report (Stephanie)
 - Bylaw changes
 - Revised document -CPA response
 - There is a change in CPA process
 - Cara Bernard will communicate with us when reviewed
 - Executive positions
 - Role clarity (Communication/newsletter; COVID, Leadership)
 - Follow-up from meeting with Kerri Mothersill to discuss PHHC vision (Fellows, awards etc.)
 - Consider bringing back Section award
 - ACTION:** Amanda will search for archival info on PHHC Awards
 - PHHC Executive terms ending 2021: 2 Members at-Large (Sandra & Cheryl), Chair-Elect, Student Representative
 - Communication, nomination process for members
 - Timelines for communicating about positions/nominations for our vacant positions
 - We need to have this sorted out by end of April

ACTION: Stephanie will send out a notice to all members that we are seeking PHHC Executive nominees and reach out individually to attendees at 2020 AGM

ACTION: Amanda will contact Kerry re: interest in rejoining PHHC Executive

- Convention Planning (to take place: June 7-25, 2021)
 - Speakers
 - Panel
 - Meeting tomorrow (April 7) at noon to start planning
- ACTION:** Stephanie to forward invite to Executive members who can attend tomorrow
- Submission update (Sandra)
 - Nothing to report
 - Communication for other sections to promote our own section's activities, as well as other sections'
 - On hold until we have official program
 - AGM -Tuesday June 15; 1-2 p.m. E.S.T.
 - Networking event Tuesday June 15; 2.-3 p.m. E.S.T.
 - Given the challenges of virtual meetings, discussion initiated on ways to engage Members at networking event-icebreakers?
- Emerging Issues -COVID issues- virtual care, student concerns (deferred until needs assessment complete)
 - Bringing Section together- for networking, learning, meeting needs of group, since virtual care is here to stay
 - Can ask Members to rank why they joined the section, as well as a few key questions around what they would like the Section to provide in future
- ACTION:** Stephanie and Amanda to draft a survey; will be sent to PHHC Executive for review. Vincent offered to help format final survey
- Email messages to members
 - Draft survey asking about Members' needs (Stephanie)-
 - Advocacy voice
 - PL network
 - Training component
 - Research
 - Treatment/virtual service provision

4. Other business

- On-demand CPA Continuing professional development (webinar content)
 - We could consider this in future, perhaps collaborate with another section

5. Reports from Executive

- a. Communications Report (All) -reviewed above
 - Newsletter
 - Webinars
 - Communication Platform for PHHC Members
 - List serve/ Google Groups (Stephanie)
 - PL List -need to ask members to populate

- b. Secretary – Treasurer’s Report (Amanda)
 - Decrease in membership;
 - Explore at Section Chair meeting if other sections also experiencing decrease
 - \$1,378 deposited section dues up to Jan 31
 - Funds total \$8,696 (Feb 28 report)

 - c. Student Report (Vincent)
 - Election process
 - 3 people; 2 leaving; an interested student member since 2016
 - ACTION:** Vincent to send Stephanie election announcement for students
 - we don’t know yet about schedule for student networking event; requested it occur prior to AGM
 - Symposium accepted by CPA; selected recorded option with live Q & A for those who can make it in person
6. Meeting schedule (Amanda)
- Next meeting to be scheduled for 11:00 a.m. E.S.T, May 4, 2021
7. Adjournment
- Meeting adjourned at 12:00 p.m. E.S.T.